


To: Dr. Schmiesing and Celina City Schools,

I am writing to request to use 1 deduct day on Tuesday, November 14<sup>th</sup> for an out of the state trip. I will be using my three personal days for this trip as well. I will ensure substitutes once I have approval of this day. I truly appreciate your consideration.

Sincerely,

A handwritten signature in cursive script that reads "Amanda Stucke".

Amanda Stucke  
First Grade Teacher  
Celina Primary School